



JOB OPPORTUNITY

CALIFORNIA STATE DEPARTMENT OF INSURANCE

RESEARCH PROGRAM SPECIALIST I

\$4,516 - \$5,489

POLICY RESEARCH DIVISION

300 CAPITOL MALL – SACRAMENTO

RESPONSIBILITIES: Under direction of the Policy Research Division Chief, using generally accepted social science methods, this position is responsible for independently implementing key analyses and research projects in the health, auto, homeowner's and worker's compensation insurance markets. Duties include, but are not limited to: identifying and communicating specific issues for possible research efforts and developing the appropriate conceptual frameworks based on literature reviews, legislative proposals, and the Commissioner's established priorities; identifying public and private databases available to perform studies; developing and implementing models to produce the best available results; developing techniques for the collection and use of data where only a sparse body of knowledge or data may exist; determining if a policy issue is subject to quantitative research methods; developing data sources and models for analysis, including original data collection if needed; critiquing and improving upon existing models and research methods; identifying and critiquing data sources used in prior research for limitations and analytic possibilities; synthesizing complicated data from various research disciplines in order to complete analyses; using advanced statistical methods; writing reports and/or briefs and making presentations explaining complex findings to non-technical audiences; making recommendations for policy and further research if necessary; and giving expert testimony at legislative and/or other public hearings.

DESIRABLE QUALIFICATIONS: Broad background in research, analysis and evaluation, including primary responsibility for key analyses and research projects. Experience with complex statistical methodologies, extensive experience with PC software packages, including experience with either SPSS or SAS. Ability to: use sound judgment and exercise a high degree of initiative; independently handle multiple priorities effectively; develop procedures and identify alternatives to achieve proper objectives; work successfully as a team member; develop effective working relationships with the public, state officials and their staff, and departmental management and staff. Excellent interpersonal, organizational, analytical, research, and communication skills (both oral and written) are strongly desired. Education: graduate training in statistics, economics or finance strongly desired. General knowledge of the insurance industry would be helpful.

WHO MAY APPLY: Applications will be accepted from current State employees at the Research Program Specialist I level, those within transfer range, or individuals who have list eligibility. Training and Development Assignments may be considered for certain classifications only if necessitated for recruitment purposes. All applications will be reviewed; however, only the most qualified candidates will be interviewed. Applicants currently on SROA lists or employed by a surplus department are encouraged to apply. Surplus candidates must attach a copy of their letter. *All applicants must clearly indicate the basis of their eligibility (i.e. SROA, surplus, reemployment, reinstatement, transfer, or list eligibility) on the state application.*

APPLICATION PROCEDURE: Send a completed standard State of California application to Stephanie Brewer, Department of Insurance, 300 Capitol Mall, Suite 1300, Sacramento, CA 95814. **PLEASE INDICATE "RPS I #117-5742-001" ON THE STATE APPLICATION.** APPLICATIONS RECEIVED WITHOUT THE ABOVE INFORMATION MAY NOT BE CONSIDERED FOR REVIEW. For additional information, please call (916) 492-3411.

FINAL FILING DATE: August 14, 2006 or until filled

NOTE: Interested individuals must submit their application in order to be considered for this position.

DO NOT SUBMIT APPLICATIONS TO THE STATE PERSONNEL BOARD

eg 07/31/06